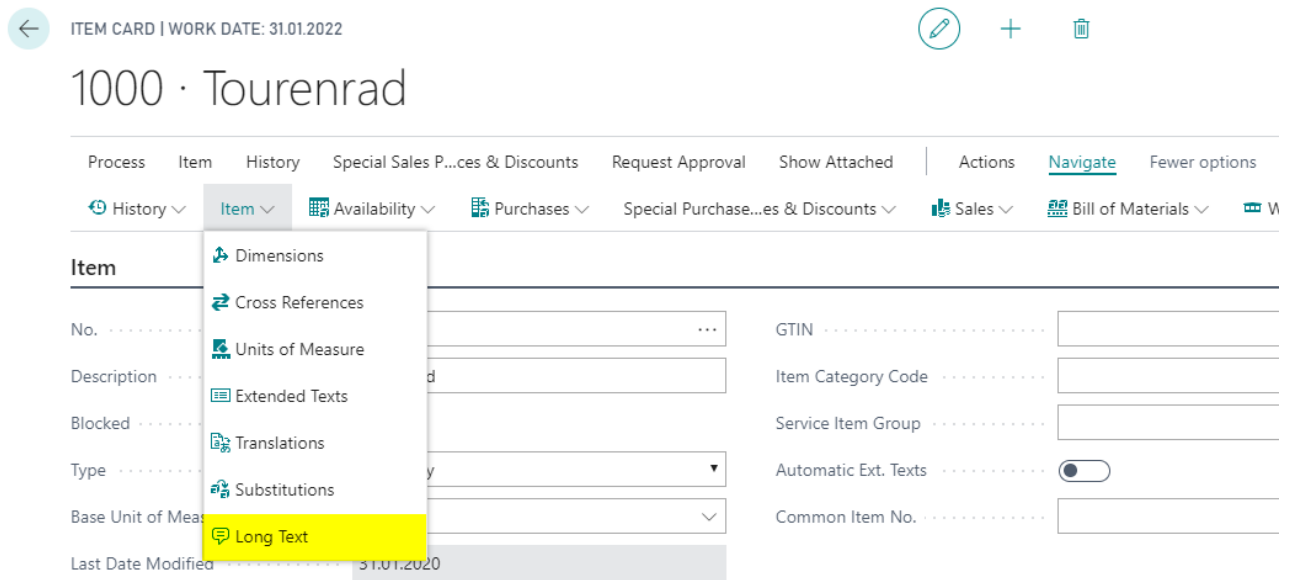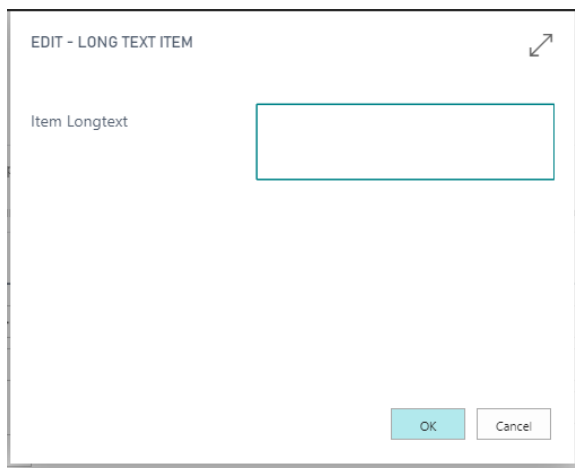# Item Longtext

In addition to the additional article texts from the Microsoft standard, Aproda Documents Automation also supplies article long texts. Long texts can be printed on sales and purchasing documents. Since they are stored as continuous text, it is easier to enter the texts than the Microsoft standard additional texts.

1.1 Setup Item Longtext

The item long text is also an additional text about the item. The text can be stored as continuous text so that text entry is very simple.

Long texts can also be created for translations. You can use item translations from the Microsoft standard to define the long text for each language (line).

← 1000 · TOURENRAD | WORK DATE: 31.01.2022   ✓ SAVED ↗

Item Translations

🔍 Search + New 📝 Edit List 🗑 Delete 💬 Long Text Show Attached 📊 Open in Excel ⋯ ▽ ☰

LANGUAGE CODE ↑		DESCRIPTION	LONGTEXT
FRS	⋮	Vélo	No

The long text column shows whether a translation exists for the long text.

1.2 Display of long texts in documents

In purchasing and sales lines, you can see whether an item long text exists.

← SALES ORDER | WORK DATE: 31.01.2022

1009 · Möbel Meller

Process Release Posting Prepare Order Request Approval Print/Send Navigate

📄 Create Inventory...t-away/Pick...

General >

Lines | Manage Line Order Fewer options

TYPE		NO.	DESCRIPTION	LON...	PRICE REDUCTION CODE	LOCATIC CODE
Item	⋮	1000	Tourenrad	Yes		BLAU

By clicking on the Yes or No flow field, the editing window opens and order-specific adjustments can be made to the long text.

EDIT - LONG TEXT ITEM ↗

Item Longtext   This is an item long text.

OK Cancel

Alternatively, the item long text can also be accessed and edited via Line > Related information > Long Text.

General >

Lines | Manage · Line · Order · Fewer options

⚡ Functions ∨ · 🔢 Item Availability by ∨ · Related Information ∨

TYPE		NO.	DESCRIP	...
Item	⋮	1000	Tourenra	

Related Information menu:
- 📑 Reservation Entries
- 📊 Item Tracking Lines
- 🔀 Select Item Substitution
- 🔧 Dimensions
- 💬 Comments
- 📋 Item Charge Assignment
- 📈 Order Promising
- 💬 **Long Text**
- 📎 Attachments
- 🔀 Assemble to Order >
- 🔍 Document Line Tracking
- 📅 Deferral Schedule

Subtotal Excl. VAT (CHF) · · · · · · · · · · · · ░░░░░ 000.0

Inv. Discount Amount Excl. VAT ... · [ ] 0.0

Invoice Discount % · · · · · · · · · · [ ]

Invoice Details

The long text is printed on the documents below the item number and the item description (provided this is set up in the report configuration.

← REPORT CONFIGURATION | WORK DATE: 31.01.2022 · · · ✏️ · + · 🗑️

3081604

New · Report · Process · Navigate · Show Attached · | Report · Fewer options

📋 Copy Configuration from

General >

Report Config Subform | Manage

AREA		FIELD 10	T..11	FIELD 11	T..12	FIELD 12	T..13	FIELD 13
Header	⋮							
Header Value								
Footer								
Footer Value								
Body								
BodyValue								
Table								
Table Value		Beschreibung	For...	Subtotal netto (Zwischentotal Vo...	For...	Beschreibung 2	For...	Artikel Langtext
Total								

Document Date	31.01.2022		Customer No.	10000
Delivery Date			External Document No.	
Salesperson	Peter Schlösser		Your Reference	
Clerk			Your VAT Registration No.	CHE-789.456.278MWST
Our VAT Registration No.	CHE-777.777.777MWST			

Order Confirmation 1028

Pos	Item No.	Quantity	Unit Price	Amount
1	1001	1 Piece	4'000.00	4'000.00
	Rennrad			
	This is a test item longtext.			

	Total CHF Excl. VAT	4'000.00
	8% VAT	320.00
	Total CHF Incl. VAT	4'320.00

Bill-to	Möbel Meller, Herr Michael Emanuel, Tischlerstr. 4-10, 6000 Luzern, Schweiz
Ship-to	Möbel Meller, Herr Michael Emanuel, Tischlerstr. 4-10, 6000 Luzern, Schweiz
Shipment Method	Ab Warenhaus
Payment Terms	1 Monat/2% Rabatt innerh. 8 Tagen

The longtext is printed according to the customer language code. If no longtext translation exists for the customer language code, the longtext is printed in the client language (ENU).

Belegdatum	31.01.2022		Kunden Nr.	10000
Lieferdatum			Externe Beleg Nr.	
Verkäufer	Peter Schlösser		Ihre Referenz	
Sachbearbeiter			Ihre MWST Nr.	CHE-789.456.278MWST
Unsere MWST Nr.	CHE-777.777.777MWST			

Auftragsbestätigung 1029

Pos	Artikelnr.	Menge	VK-Preis	Betrag
1	1001	1 Stück	4'000.00	4'000.00
	Rennrad			
	This is a test item longtext.			

	Total CHF ohne MwSt.	4'000.00
	8% MwSt.	320.00
	Total CHF Inkl. MwSt.	4'320.00

| Rechnung an | Möbel Meller, Herr Michael Emanuel, Tischlerstr. 4-10, 6000 Luzern, Schweiz |
Lieferung an	Möbel Meller, Herr Michael Emanuel, Tischlerstr. 4-10, 6000 Luzern, Schweiz
Lieferbedingung	Ab Warenhaus
Zahlungsbedingungen	1 Monat/2% Rabatt innerh. 8 Tagen

1.3 Item Longtext Export / Import

Aproda Documents Automation offers the possibility to export and import item longtexts via Excel files in order to achieve the greatest possible benefit for item longtexts.

TELL ME WHAT YOU WANT TO DO

item lon

Go to Pages and Tasks

> Item Longtext Export   Tasks

> Item Longtext Import   Tasks
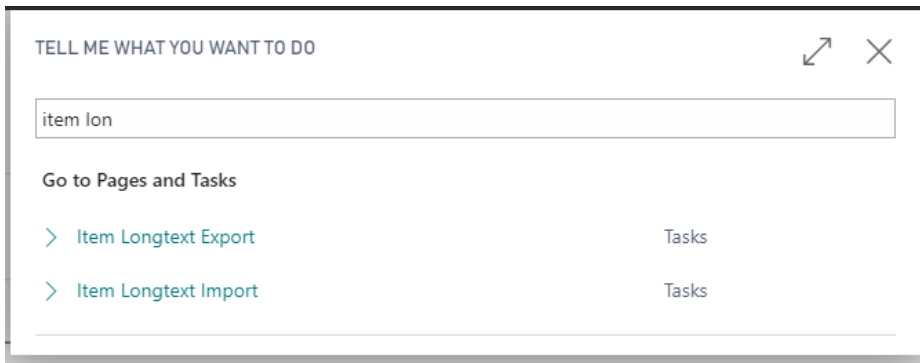
Both actions can be found and executed via the global search.

To export, simply click OK in the export window.

EDIT - ITEM LONGTEXT EXPORT

Schedule...   OK   Cancel

LINES
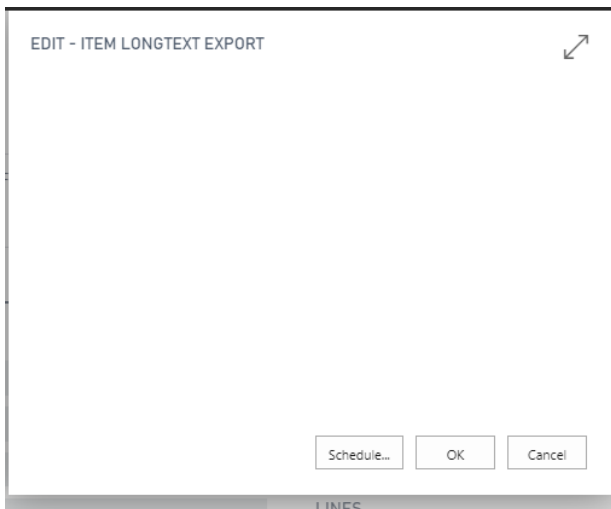
The longtexts are exported to an Excel file for each language. The same file can be imported into BC via *Item Longtext Import.*